



**Canoe Outpost-Peace River, Inc.**

2816 NW County Rd. 661, Arcadia, FL 34266

800-268-0083, 863-494-1215, 863-494-4391f

www.canoeoutpost.com peacepaddler@canoeoutpost.com

# Employment Application

## Job Description: Canoe Carrier/Toter

### Note:

All actions for this job description require the ability to handle canoes, kayaks, vehicles, and other equipment essential to the operation of a canoe livery, canoe outfitter, and nature based attraction. These abilities include walking, bending, jumping, running, stepping up and down, movement of arms and hands in all directions, good hearing, good eyesight, good public relations, neat appearance, and the ability to be in the outdoors to ensure the enjoyment and safety of the paddling public.

### Job Requirements:

- Florida Driver License and a good driving record.
- **Must be able to work weekends and holidays.** Hours vary, on some days office opens at 5:00 a.m. Average start time is 7:30 or 7:45. dependent on season and day of week. Office is open until 5:00 p.m. weekdays and 6:00 p.m. weekends.
- All applicants must adhere to the requirements of the company dress code.
- Carry and load/unload paddlesport equipment and camping gear to and from vehicles, storage areas, put-in points and take-out points.
- Clean and maintain restrooms, offices, kitchen, restrooms, dressing rooms, and storage areas.
- Drive a vehicle with an attached trailer
- Assist customers at put-ins and take-outs.
- Participate in company -sponsored highway and river clean-up activities.
- Clean, maintain, prepare paddlesport equipment and camping gear for rental, storage, and/or repair
- Pick up and carry 75-pound canoe by oneself and load/unload canoes on canoe trailers and vehicles.
- Manually maneuver and hook up canoe trailers and other trailers to buses, trucks and other vehicles.
- Carry canoe up and down steep wooden steps, up and down sandy beaches, and up and down public and private boat ramps.
- Pick up canoes from ground, water, and man-made structures.
- Yard and grounds maintenance: Operate push yard mower, riding mower gas powered weed eater, chainsaw, pole tree saw, bow saw, ladders, brush hoe, limb loppers, and any other necessary equipment relevant to upkeep of grounds, on site and off site; pick up trash and yard trash (limbs); garbage collection and garbage disposal at dump on site and off site.
- General Maintenance duties include: sweeping of all buildings and walkways, , prep and painting of vehicles and buildings, fence maintenance including building and repair. Duties also include some general carpentry, plumbing, and electrical skills, which require the use of hand and power tools necessary to general construction, new and old.

**Additional Preferred Skills:** First Aid and CPR certification. Farm equipment knowledge. Gas and diesel powered vehicle and equipment maintenance experience.

I understand the duties and requirements for the above detailed job description and I am capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation that I have applied for: YES\_\_\_\_\_ NO\_\_\_\_\_ (select one).

Note: This is a drug-free working environment. If there is a suspicion of any drug use by any employee, random drug tests will be performed. Person/s to be tested are at the discretion of the company.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

This application will be kept on file for 12 months after the date above and after that date will be considered null and void and destroyed.

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APPLICATION INFORMATION				Date:	
Last Name		First Name		Middle Name	
Street Address				Apartment/Unit #	
City			State		Zip Code
Contact Phone #			Email		
Date Available		Social Security No.		Desired Salary	
Position Applied For:					
Are you a citizen of the United States    YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Have you ever worked for this company?    YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?					
Have you ever been convicted of a felony?    YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain					
EDUCATION					
High School			Address		
From	To	Did you graduate?    YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
College			Address		
From	To	Did you graduate?    YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
Other			Address		
From	To				
REFERENCES					
<i>Please List Three Professional References</i>					
Full Name			Relationship		
Company			Phone (    )		
Address					
City			State		Zip Code
Full Name					
Company			Phone (    )		
Address					
City			State		Zip Code
Full Name			Relationship		
Company			Phone (    )		
City			State		Zip Code

**PREVIOUS EMPLOYMENT**

Company		Phone (     )	
Address		Supervisor	
Job Title		Start Salary \$	End Salary \$
Responsibilities			
From	To	Reason For Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone (     )	
Address		Supervisor	
Job Title		Start Salary \$	End Salary \$
Responsibilities			
From	To	Reason For Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone (     )	
Address		Supervisor	
Job Title		Start Salary \$	End Salary \$
Responsibilities			
From	To	Reason For Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

**MILITARY SERVICE**

Branch		From	To
Rank at Discharge		Type of Discharge	
If other than honorable, explain			

**OTHER (Special skills, certifications etc.)**


**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.  
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

<b>Signature</b>	<b>Date</b>
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